



Adult Summer Session Enrolment Form



FOR OFFICE USE ONLY: (Please ensure Proof of Age and Residency are provided and initial in allocated area)

Information Verified By (Staff Name): _____ **Date:** _____ **STAFF INITIALS**
DD-MM-YYYY

Current Year: Enrollment Date: _____ **Grade:** _____

Next Year: Date of Registration: _____ **Time of Registration:** _____ **Current/Next Grade:** _____

REGISTRATION DOCUMENTATION:

Proof of Age:	Proof of Residency:	International:
<input type="checkbox"/> Birth Certificate <input type="checkbox"/> Certificate of Citizenship <input type="checkbox"/> Immigration Canada Documents <input type="checkbox"/> Passport <input type="checkbox"/> Permanent Resident Card <input type="checkbox"/> Indigenous Status Card <input type="checkbox"/> Driver's License	<input type="checkbox"/> Driver's License <input type="checkbox"/> Rental Agreement <input type="checkbox"/> Municipal Tax Bill <input type="checkbox"/> Utility Bill <input type="checkbox"/> Care Card <input type="checkbox"/> BC Services Card	<input type="checkbox"/> International <input type="checkbox"/> Resource Deposit Paid: \$ _____ Appr. Code: _____ <input type="checkbox"/> Paid for Course: \$ _____ Appr. Code: _____ <input type="checkbox"/> Refund to: _____ <input type="checkbox"/> Transcript Received

TO BE COMPLETED BY STUDENT:

STUDENT INFORMATION:

LEGAL Name: _____
(Last Name) (First Name) (Middle Name)

USUAL Name: _____
(Last Name) (First Name) (Middle Name)

Date of Birth: _____ **Age:** _____ **Legal Gender:** M F / **Preferred Gender:** M F Other
(DD-MM-YYYY)

If Name Differed at Previous School (e.g., Maiden or Changed), Please Provide: _____
(Former Last Name) (Former First Name)

Phone(s)/Email: _____
(Student Home) (Student Cell) (Student Work – if applicable) (Student Email)

Address: _____
(Apt. #, Street Name) (City) (Province, Postal Code)

Mailing Address (if different from above): _____

COURSE REQUESTED (only one course can be requested in summer)

CITIZENSHIP:

Country of Birth: _____ **Citizen of:** _____ **Immigration Status:** _____

LANGUAGE:

First Language: _____ **Used at Home:** _____ **Most Used:** _____

INDIGENOUS ANCESTRY: NO YES / If YES, please tick the applicable ancestry below:

Inuit Metis Non-Status Status-Off Reserve Status-On Reserve

Band of Origin: _____ **Band of Residence:** _____

FORMER SCHOOL:

Name of Former School: _____ **School District #:** _____ **City:** _____

Has student ever attended a Mission School? NO YES: If YES, Name of School: _____

Has student been previously enrolled at Mission Online School? NO YES: If YES, Year attended: _____

DISABILITIES and/or DIVERSE LEARNING NEEDS (please provide any applicable documentation):

Identified Disability and/or Diverse Need(s) NO YES. If YES, Please Provide Details:

Student currently has an **Individualized Education Plan (IEP)** NO YES: If YES, Current Designations(s): _____

Other Information:

EMERGENCY CONTACTS:

Contact #1.

Relationship: _____ Last Name: _____ First Name: _____

Phone(s)/Email: _____
(Home) (Cell) (Work) (Email)

Living with Student? YES NO / Speaks English? YES NO

Contact #2.

Relationship: _____ Last Name: _____ First Name: _____

Phone(s)/Email: _____
(Home) (Cell) (Work) (Email)

Living with Student? YES NO / Speaks English? YES NO

ADULT STUDENT STATEMENT OF INTENT (please check all those that apply):

- I confirm I **HAVE** graduated high school Date Graduated: _____
DD-MM-YYYY
- I confirm that the courses requested are needed for upgrading purposes
- I confirm I have **NOT** graduated high school (documentation required)
- I confirm that the courses requested are needed for graduation

OTHER NOTES OR COMMENTS:

I VERIFY THAT THE INFORMATION CONTAINED IN THIS REGISTRATION IS ACCURATE AND COMPLETE

Student Name (please print): _____

Student Signature: _____ Date: _____

Mission Online School (MOS)

Letter of Commitment -Roles & Responsibilities (Summer Session)

Student Name _____ Grade _____

As a Student, I agree and understand the following:

- To contact the teacher when additional help or support is needed
- Ensure active engagement in the course within 5 weeks of enrollment and maintain a status of active engagement throughout the summer session.
- To complete and submit course assignments regularly and continuously as per the learning plan and the schedule established by the teacher.
- I understand that I may not be enrolled in the same program or course at a different school at the same time.
- I am required to participate in invigilated tests and exams as required for the course and abide by the Academic Integrity policy for MOS
- Maintain regular and ongoing communication with the teacher via email, phone, in person, or other means, including regular and ongoing submission of student work
- Contact the teacher immediately if for any reason they are unable to meet the above criteria
- I understand that if I fail to abide by the above criteria, my continued enrollment at MOS will be in jeopardy, and I will be issued a 'warning of withdrawal email', with actions required to maintain enrollment at MOS
- I understand if I fail to comply with the Letter of Commitment, I will be withdrawn from my course at MOS.

Student Name: _____ Student Signature: _____ Date: _____

(your typed name is your digital signature)

Mission Online School (MOS) Academic Integrity Policy

Please read the following information regarding the Academic Integrity policy for students at MOS.

What is Plagiarism or Academic Dishonesty?

1. Submitting work that you have copied from the internet, a friend, or any other source or person.
2. Having someone else complete your work for you.
3. Submitting work that has been significantly edited by a tutor, parent, or any person.
4. Using information from a person or source during a test, unless authorized by the teacher or the course instructions.
5. Providing, or accepting, unauthorized access to restricted course materials (tests, passwords, quizzes, answer keys), without the teacher's written consent.
6. Submitting the same work for different assignments or courses.

***Note:** Students are responsible for keeping a record of the resources used when completing assignments/projects. Please be sure to check your specific course, or teacher, for the Citation style that you are required to use.*

Potential or escalating consequences of plagiarism or academic dishonesty:

1. Redoing the assignment/test under teacher supervision at MOS during regular school hours.
2. Receiving a "0" on the assignment/test.
3. Being required to do all future tests and/or major assignments under the supervision of a MOS teacher, or a BC-certified teacher.
4. Being withdrawn from the course or receiving a failing grade on the course.
5. Being withdrawn from school.

In all instances of plagiarism or academic dishonesty, a parent/guardian will be notified, in addition to the school administrator. Consequences will be determined at the discretion of the teacher and administrator on a case-by-case basis.

EXAMS Invigilation Guidelines at Mission Online School

1. Tests need to be supervised by teachers during regular school hours via Zoom/ Teams
2. The tests/exams can also be supervised off-site by another BC Certified teacher. This teacher must have an active school email address, from which they email your teacher for test instructions and passwords.
3. If there is a discrepancy of more than 25% between the supervised tests and other coursework, then a teacher can:
 - *Weigh the supervised test more heavily than previous coursework.*
 - *Require the student to re-do the test and/or previous coursework under the supervision of a MOS teacher during regular school hours.*
 - *Require that all future tests and major assignments be completed under the supervision of a MOS teacher during regular school hours.*

I have read, and understand, the above Academic Integrity Policy, and Test Invigilation Guidelines, for Mission Online School.

Student Name: _____ Student Signature: _____

Date: _____